



**HOUSING FINANCE DIVISION**

110 Northeast 3<sup>rd</sup> Street, Suite 300 • Fort Lauderdale, Florida 33301 • 954-357-4900 • FAX 954-357-8221

# ***BROWARD COUNTY HOME CONSORTIUM***

## **MEETING MINUTES**

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Housing Finance Division (HFD)

Virtual

February 15, 2024 | 2:30 PM

Recorded by Amalee Badreddine

Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Hazelle P. Rogers • Tim Ryan • Michael Udine  
[www.broward.org](http://www.broward.org)

**I. CALL TO ORDER – 2:40 PM**

A regular meeting of the Broward County HOME Consortium was called to order by Ms. Lopez, Housing and Community Redevelopment Manager, a quorum was present.

**II. ATTENDANCE  
CONSORTIUM MEMBERS PRESENT**

Municipalities Represented / Name		Municipalities not represented
Town of Davie	Jael Martinez	City of Coconut Creek
City of Margate	Verna Broomfield	City of Coral Springs
City of Lauderdale	Martha Duvall	City of Miramar
City of Lauderdale	Arlene Walcott	
City of Deerfield Beach	Tameka Dorsett- Black	
City of Tamarac	Carolyn Francis-Royer	
City of Sunrise	Stephanie Hahn	
City of Pembroke Pines	Joseph “Joe” Yaciuk	
City of Plantation	Edlyn Griffith	

**Community Revitalization Affiliates, Inc. (Non-Members)**

<b>Present</b>	Jacque Mirabel
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**Community Redevelopment Affiliates, Inc. (Non-Members)**

<b>Present</b>	Denise Creary, Virginia Bermudez
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**BROWARD COUNTY STAFF**

Name	Position
Yvette Lopez	Housing Finance and Community Development Manager
Angela Bauldree	Business Manager, Fiscal & Compliance Section
Suzanne Weiss	Home Ownership & Repair Section Manager
Andy Chandra	Housing Community Development Specialist
Michael Grabow	Housing Community Development Specialist
Amalee Badreddine	Administrative Assistant

### III. APPROVAL OF PREVIOUS MEETING MINUTES

Approval of the November 16, 2023, minutes was motioned by Ms. Dorsett-Black and seconded Ms. Martinez. The minutes for January 18, 2024, minutes were not passed.

### IV. HOME TOPICS

#### Amendments

Ms. Lopez commented that she knows Pembroke Pines submitted an amendment to close. Ms. Lopez continued to say she spoke with HUD previously, and even if it's open, HUD can download and review submissions. However, Ms. Lopez and Mr. Haggerty closed it and submitted it. Ms. Lopez reminded the cities that with amendments, it's the same process as usual, and they must do citizen participation first. They can call her to coordinate the uploading and submittal when they have the approvals.

#### Agreements Status/Policies and Procedures

Ms. Lopez explained that regarding the agreement status, Mr. Grabow has already submitted exhibits for review for most cities except a couple. She continued to say he also received some of the policies and procedures and made some comments but is currently finalizing the reviews.

In addition, Ms. Lopez reminded the members to please review the guidelines of determining if an applicant currently owns a home or not. Also, that the methodology of determining the before and after value is consistent. Ms. Lopez explained there's been questions on how to determine cost reasonableness, and if they need a help her team will guide them

#### Property Standards

Ms. Lopez stated that about thirty percent of the property standards are completed and that they need to implement a new inspection form, because HQS is not allowed under HOME grant to be used for inspections. HUD does not have their own form, so her team will create one that goes with the property standards so that they can go hand and hand.

Ms. Hahn asked about the consultants working on the property standards, Ms. Lopez answered saying they are HUD specialists.

### **Discussion (General) HUD Action Plan**

Ms. Lopez reminded the members that in March/April, her team will start asking what projects the cities plan on doing and requesting the terms and conditions. She reminded them to keep in mind that they just need to do one notice for citizen participation for HOME. Ms. Lopez explained that the cities need to put out a notice about the sources of funds.

### **V. NEXT MEETING DATE – March 21, 2024**

### **VI. ADJOURNMENT – 3:41 PM**

**Disclosure:** The above captioned Minutes are transcribed in a summary format. To hear the full meeting, a compact disk of the meeting can be provided after 24-hour notice to the HFD Administration Section at 954-357-4900.