



Agenda

**BROWARD COUNTY HEALTH FACILITIES AUTHORITY
REGULAR BOARD MEETING
115 S. ANDREWS AVENUE, ROOM 302, FORT LAUDERDALE, FL 33301
MONDAY, SEPTEMBER 18, 2023
11 A.M. - 12 P.M.**

1. Call Meeting to Order
 2. Motion to Approve Minutes to Meeting of April 14, 2022
 3. Discuss and Approve Health Facilities Authority Fiscal Year 2023 Proposed Budget
 4. Discuss and Approve Health Facilities Authority Fiscal Year 2024 Proposed Budget
 5. New Business: Sunset of Health Facilities Authority Advisory Board
 6. Adjournment
- SF/ap

MEETING Minutes
BROWARD COUNTY HEALTH FACILITIES AUTHORITY
REGULAR BOARD MEETING
THURSDAY, APRIL 14, 2022
9:31 – 10:06 A.M.

VIA MICROSOFT TEAMS FOR BOARD MEMBERS | CONFERENCE CALL-IN NUMBER FOR THE PUBLIC: (954) 357-6338

MEMBERS PRESENT

Rosalyn Frazier, Vice Chair
Natasha Britton, Secretary
Vida Kalhor

STAFF PRESENT

Stephen Farmer, Acting Deputy Chief Financial Officer, Finance and Administrative Services Department
Lawanda Lester, Accounting Supervisor, Accounting Division
Annika Ashton, Deputy County Attorney, County Attorney's Office
Monica Donner, Administrative Specialist, Finance and Administrative Services Department (Recording Secretary)

CALL MEETING TO ORDER

Rosalyn Frazier confirmed that a quorum of three was present and called the meeting to order at approximately 9:31 a.m. on April 14.

MOTION TO APPROVE MINUTES TO MEETING OF NOVEMBER 9, 2021

After roll call, Natasha Britton made a motion to approve the minutes to the meeting of November 9, 2021. Vida Kalhor seconded the motion. The minutes were approved unanimously as distributed.

DISCUSS AND APPROVE HEALTH FACILITIES AUTHORITY AUDITED FINANCIAL STATEMENTS FY2021

Ms. Britton made a motion to discuss the financial statements and seconded by Ms. Kalhor. Lawanda Lester gave an overview of the audited financial statements as distributed. The net position, end of year for FY2021 was \$39,532; total revenues, \$20,952; and total expenditures, \$6,433. Ms. Britton made a motion to approve the financial statements. Ms. Kalhor seconded the motion and approved unanimously.

NEW BUSINESS

A. ELECTION OF OFFICERS

Stephen Farmer stated that three elected positions were available for nomination: Chair, Vice Chair and Secretary. Ms. Britton self-nominated for the Chair position. Ms. Kalhor seconded the motion. The motion carried and Ms. Britton accepted the nomination. Ms. Kalhor made a motion to self-nominate for the Secretary position and nominated Ms. Frazier as Vice Chair. Ms. Britton seconded the motion. The motion carried and Ms. Frazier and Ms. Kalhor accepted the nominations. Ms. Britton amended the motion so that the newly elected positions will take effect at the next Health Facilities Authority Board meeting. Ms. Kalhor seconded, and the motion carried.

B. EXTERNAL AUDIT SERVICES CONTRACT

Annika Ashton explained the purpose of the contract. Discussion ensued. Ms. Britton made a motion to approve the contract and Ms. Kalhor seconded. The motion carried.

ADJOURNMENT

Ms. Frazier made a motion to adjourn the meeting and seconded by Ms. Britton, the meeting adjourned at approximately 10:06 a.m.

This meeting was recorded with file name: 20220414_HFA Board Meeting on recorder named Truman.

SF/md

HEALTH FACILITIES AUTHORITY (69030)

FY 2023 PROPOSED BUDGET

REVENUES

69030-35101010-460085	Other Charges for Services	\$	20,953
69030-35101010-499010	Fund Balance Forward	\$	54,081
69030-35101010-499005	Less 5%	\$	(1,048)
	TOTAL REVENUES	\$	73,986

APPROPRIATIONS

69030-35101010-511060	Professional Services-County Attorney Fees	\$	2,783
69030-35101010-512510	Auditing Fees	\$	3,272
69030-35101010-547160	Misc Expense-State of FL Special District Accountability Program Fee	\$	225
69030-35101010-597060	Other Restricted Reserves	\$	67,706
	TOTAL APPROPRIATIONS	\$	73,986

LAWANDA LESTER

Digitally signed by LAWANDA
LESTER
Date: 2023.09.15 12:51:52 -04'00'

Prepared by: LaWanda Lester

Date

Accounting Supervisor, Accounting Division

William O'Reilly

Digitally signed by William O'Reilly
Date: 2023.09.15 14:36:48 -04'00'

Reviewed by: William O'Reilly

Date

Director, Accounting Division

HEALTH FACILITIES AUTHORITY (69030)

FY 2024 PROPOSED BUDGET

REVENUES

69030-35101010-460085	Other Charges for Services	\$	20,953
69030-35101010-499010	Fund Balance Forward	\$	68,754
69030-35101010-499005	Less 5%	\$	(1,048)
	TOTAL REVENUES	\$	88,659

APPROPRIATIONS

69030-35101010-511060	Professional Services-County Attorney Fees	\$	2,783
69030-35101010-512510	Auditing Fees	\$	3,272
69030-35101010-547160	Misc Expense-State of FL Special District Accountability Program Fee	\$	175
69030-35101010-597060	Other Restricted Reserves	\$	82,429
	TOTAL APPROPRIATIONS	\$	88,659

LAWANDA LESTER Digitally signed by LAWANDA
LESTER
Date: 2023.09.15 13:55:05 -04'00'

Prepared by: LaWanda Lester Date
Accounting Supervisor, Accounting Division

William O'Reilly Digitally signed by William O'Reilly
Date: 2023.09.15 14:35:52 -04'00'

Reviewed by: William O'Reilly Date
Director, Accounting Division