



FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

115 S. Andrews Avenue, Room 513 • Fort Lauderdale, Florida 33301 • 954-357-7130 • FAX 954-357-7134 • Email: finance@broward.org

MEMORANDUM

via Electronic Mail

December 14, 2016

To: Health Facilities Authority Board Members:

Shelly Spivack (Chair)
Rosalyn Frazier (Vice Chair)
Nelson Fernandez (Secretary)

From: Kevin Kelleher, Deputy CFO/Deputy Director
Finance and Administrative Services Department

Re: Board Meeting Schedule for 2017

Listed below are the regularly scheduled meetings of the Broward County Health Facilities Authority for 2017. Meetings may be cancelled in the event there are no items requiring Board attention.

| | |
|------------|------------|
| February 9 | August 10 |
| April 6 | October 12 |
| June 8 | |

Please reserve the above dates, and note that all meetings will be held at 9:30 a.m. in Room 513 of the Governmental Center, 115 S. Andrews Avenue, Fort Lauderdale, Florida. A meeting agenda with backup materials will be sent to you at least one week before each meeting.

If you have any questions, please feel free to contact me at (954) 357-7132 or Stephen Farmer at (954) 357-7246. I look forward to working with all of you throughout this year.

KBK/ao

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c: Stephen Farmer, Assistant to Department Director, Finance and Administrative Services Department
James Rowlee, Senior Assistant County Attorney, County Attorney's Office