



**FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT**

115 S. Andrews Avenue, Room 513 • Fort Lauderdale, Florida 33301 • 954-357-7130 • FAX 954-357-7134 • Email: [finance@broward.org](mailto:finance@broward.org)

**M E M O R A N D U M**

**DATE:** December 8, 2020

**via Electronic Mail**

**TO:** Health Facilities Authority Board Members:  
Shelly Spivack (Chair)  
Rosalyn Frazier (Vice Chair)  
Natasha Britton (Secretary)

**FROM:** Stephen A. Farmer, Finance Manager  
Finance and Administrative Services Department

A handwritten signature in blue ink, appearing to read "Stephen", is placed next to the name in the "FROM" field.

Digitally signed by  
STEPHEN FARMER  
Date: 2020.12.08  
11:58:37 -05'00'

**RE:** Board Meeting Schedule for 2021

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Listed below are the regularly scheduled meetings of the Broward County Health Facilities Authority for 2021. In the event there are no items requiring Board attention, meetings may be canceled.

February 11	August 12
April 8	October 14
June 10	

Please reserve the above dates and note that all meetings will be held at 9:30 a.m. in the Governmental Center, 115 S. Andrews Avenue, Fort Lauderdale, Florida or via teleconferencing methods, as permitted. A meeting agenda with backup material will be sent to you at least one week before each meeting.

If you have any questions, please feel free to contact me at 954-357-7246. I look forward to working with all of you throughout this year.

SF/md

**c:** Annika Ashton, Deputy County Attorney, County Attorney's Office  
Alicia Lobeiras, Assistant County Attorney, County Attorney's Office