



FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

115 S. Andrews Avenue, Room 513 • Fort Lauderdale, Florida 33301 • 954-357-7130 • FAX 954-357-7134 • Email: finance@broward.org

MEMORANDUM

via Electronic Mail

February 24, 2016

To: Health Facilities Authority Board Members:
Shelly Spivack (Vice Chair)
Rosalyn Frazier
Calvin Glidewell
Darryl Wright

From: Robert Miracle, CPA, CFO/Director *Robert Miracle* Digitally signed by BOB MIRACLE
Date: 2016.02.25 08:57:36 -05'00'
Finance and Administrative Services Department

Re: Board Meeting Schedule for 2016

Listed below are the regularly scheduled meetings of the Broward County Health Facilities Authority for 2016. Meetings may be cancelled in the event there are no items requiring Board attention.

April 7
August 4
November 3

Please reserve the above dates, and note that all meetings will be held at 9:00 a.m. in Room 513 of the Governmental Center, 115 S. Andrews Avenue, Fort Lauderdale, Florida. A meeting agenda with backup materials will be sent to you at least one week before each meeting.

If you have any questions, please feel free to contact me at (954) 357-7130 or Stephen Farmer at (954) 357-7246. I look forward to working with all of you throughout this year.

RRM/ao

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c: Stephen Farmer, Assistant to Department Director, Finance and Administrative Services Department
Susan Friend, Director, Accounting Division
James Rowlee, Senior Assistant County Attorney, County Attorney's Office