

Minutes

BROWARD COUNTY HEALTH FACILITIES AUTHORITY REGULAR BOARD MEETING

**THURSDAY, APRIL 12, 2018
9:30 A.M. – ROOM 513**

BROWARD COUNTY GOVERNMENTAL CENTER, 115 SOUTH ANDREWS AVENUE, FORT LAUDERDALE, FL 33301

MEMBERS PRESENT

Shelly Spivack, Chair
Rosalyn Frazier, Vice Chair
Juana Frias, Member

ALSO PRESENT

Stephen Farmer, Finance Manager, Finance and Administrative Services Department
Israel Fajardo, Assistant County Attorney, County Attorney's Office
Pauline Testagrose, Accounting Manager, Accounting Division
Rose Johnson, Administrative Officer, Finance and Administrative Services
Department (Recorder)

CALL MEETING TO ORDER (1)

The Chair confirmed that a quorum was present and called the meeting to order at 9:39 a.m. on April 12, 2018.

MOTION TO APPROVE MINUTES TO MEETING OF OCTOBER 12, 2017 (2)

Ms. Frazier made a motion to approve the minutes to the meeting of October 12, 2017, seconded by Ms. Frias. The motion carried.

DISCUSS HFA AUDITED FINANCIAL STATEMENTS FOR FY 2017 (3)

Ms. Testagrose went over the highlights of the audited financial statements for FY 2017. It is a clean audit report in compliance with generally accepted accounting principles. The assets totaled \$126,931, and the net position increased by \$27,052. The program revenues were \$32,527 and the expenses \$5,475, which gives a net position of \$27,052. The beginning net position was \$99,879 giving the total ending net position of \$126,931. Ms. Testagrose left the meeting at 9:43 a.m.

Discussion followed regarding the disbursement of available funds. Mr. Farmer recalled that the HFA Board had determined, based upon discussions with the Human Services Department, that they would come to the HFA Board annually to discuss available projects, and the HFA Board would then make the determination to grant funds or not. There is no minimum amount to be disbursed, and there is currently \$126,931 available. This year the HFA Board did determine to grant \$90,000 to the Human Services Department; however,

they were not able to come up with a mechanism to do so. There were certain legal restrictions that the Human Services Department is addressing. It did not have anything to do with the HFA.

UPDATE THE PURPOSE STATEMENT (4)

Mr. Farmer gave an update on the purpose statement and distributed recommendations from the Office of Intergovernmental Affairs and Professional Standards (OIAPS). Two specific recommendations were to update the purpose statement and amend the ordinance. Mr. Fajardo advised that there is a purpose statement within the ordinance, and the suggested comments were referring to the ordinance. Mr. Farmer stated that it means that the powers of the Authority can be amended, and that the members can add an item to the ordinance. The goal for the HFA Board was to reach out to people and let them know about the Authority. Mr. Fajardo advised that promotional and educational material for the public are subject to legal restrictions, so he will contact OIAPS and handle the amendment to make sure that it complies. Mr. Fajardo is going to make the language broad for the purpose of not limiting anything and will check on any marketing restrictions.

DISCUSS AMENDMENT TO THE ORDINANCE (5)

Mr. Fajardo stated that OIAPS wants the Authority to be able to review the Statute and provide OIAPS with any suggestions to make modifications to the Florida Statutes. The Chair thought it would be helpful if OIAPS could review the language first and then make recommendations to the Authority. Mr. Fajardo advised that the Board of County Commissioners has approved these recommendations, so any issues should have been discussed prior to the approval. Mr. Fajardo will check if this could be ignored from a legal perspective, and he will work with OIAPS to get clarifications.

NEW BUSINESS (6)

Mr. Farmer announced that Mr. Fernandez resigned from the HFA Board, so there are now three active members. The Chair wanted to send a stern memorandum to OIAPS regarding making sure that the HFA Board has appointees to form a quorum.

ADJOURNMENT (7)

The Vice Chair adjourned the meeting at 10:11 a.m. Ms. Frias seconded the motion, which carried.

This meeting was recorded with file name: Health Facilities Authority Board Meeting 04-12-18 on recorder named Truman.

SF/ao