

Minutes

BROWARD COUNTY HEALTH FACILITIES AUTHORITY REGULAR BOARD MEETING

**THURSDAY, OCTOBER 10, 2019
9:30 A.M. - ROOM 301**

BROWARD COUNTY GOVERNMENTAL CENTER, 115 SOUTH ANDREWS AVENUE, FORT LAUDERDALE, FL 33301

MEMBERS PRESENT

Rosalyn Frazier, Vice Chair
Juana Frias, Member
Natasha Britton, Member

ALSO PRESENT

Stephen Farmer, Finance Manager, Finance and Administrative Services Department
Alicia Lobeiras, Assistant County Attorney, County Attorney's Office
Lawanda Lester, Accounting Supervisor, Accounting Division
Mandy Wells, Deputy Director, Human Services Department
Darrell Cunningham, Director, Community Partnerships Division, Human Services Department
Monica Donner, Administrative Specialist, Finance and Administrative Services Department (Recorder)

I. CALL MEETING TO ORDER

- The Vice Chair confirmed that a quorum was present and called the meeting to order at 9:44 a.m. on October 10, 2019, in Room 301 of the Governmental Center and welcomed new board member, Natasha Britton.

II. MOTION TO APPROVE MINUTES TO MEETING OF NOVEMBER 1, 2018

- The Vice Chair made a motion to approve the minutes to the meeting of November 1, 2018. Ms. Britton moved to approve November 1, 2018 minutes, Ms. Frias seconded the motion, and the motion carried.

III. MOTION TO DISCUSS HFA AUDITED FINANCIAL STATEMENTS FOR FY 2018

- Ms. Lester gave an overview of the HFA Audited Financial Statements for FY2018. Payments to the Broward County General Fund for grants awarded to non-profit healthcare organizations in the amount of \$90,000 - a prior awarded grant; and Governmental Activities Net Position as of September 30, 2018 and 2017. The annual fees notices were sent out to Cleveland Clinic Health Center and Catholic Health Services, the two bond issuers with outstanding bonds. Henderson Behavioral Health bonds were tendered and paid off before the end of FY2018; therefore, it was not billed for services. Total Revenues were

\$30,993 and Total Expenditures were \$96,072 reflecting a decrease in Net Position of \$65,079. The Net Position at End of Year was \$61,852 for FY2018. The Budgetary Comparison Schedule reflected the budgeted amount, the actual amounts and variances.

- Ms. Britton moved to approve the Audited Financial Statements FY2018. Ms. Frias seconded the motion. The motion carried.

IV. MOTION TO APPROVE FY2020 PROPOSED BUDGET

- Ms. Lester gave an overview of the proposed budget for fiscal year 2020. She explained that the Fund Balance Forward of \$79,755 reflected the previous fund balance of \$61,852 of FY2018 plus additional Net Revenues expected in FY2019 of \$17,903. Mr. Farmer interjected that this is the amount available for surplus. There is no financial statement for FY2019 as the books have not closed yet.
- The Vice Chair requested a motion to be made to approve the FY2020 Proposed Budget. Ms. Britton made a motion to approve it. Ms. Frias seconded the motion. The motion carried.

V. PRESENTATION BY HUMAN SERVICES FOR SUPPLEMENTAL FUNDS

- Mandy Wells provided an overview of the needs and services of the Human Services Department. Ms. Wells recommended a one-time fund request of the HFA Board to fund the unmet needs of the homeless continuum of care. Darrell Cunningham discussed the Department's homeless initiative. Mr. Cunningham stated, "there remains a need of support services for those who are experiencing homelessness and [Human Services] requests that these excess funds be used so [they] can provide additional services to these individuals who are exiting homelessness".
- A discussion ensued amongst the Board members on the amount to be donated.
- Ms. Frias made a motion to approve a donation of \$70,000 from the supplemental funds to the Broward County Board of County Commissioners (BOCC). The motion was not seconded; therefore, the motion failed.
- Ms. Britton made a motion to approve a donation of \$71,000 from the supplemental funds to the BOCC. Ms. Frazier seconded the motion. The motion carried.
- Alicia Lobeiras stated a resolution would be brought back to the HFA Board for their review and approval for the next scheduled meeting.

VI. NEW BUSINESS

- Mr. Farmer stated the HFA website needs to be updated. He asked Ms. Britton to supply a picture and brief bio to Ms. Donner.
- Ms. Lobeiras asked if there is a meeting schedule for the following year and was there anything else that needed to be done since the Board has not met in almost a year. Mr. Farmer explained the process of the schedule: the calendar

is forwarded to the Chair and it will be completed towards the end of the calendar year.

- Ms. Britton asked what the Board's objectives are and what the overall goals would be for 2020. Mr. Farmer provided a brief explanation.
- Ms. Lester requested the Board approve the *revised* FY2020 Proposed Budget to reflect the donation of \$71,000 surplus funds to the BOCC.
- The Vice Chair asked for a motion to include the revision. Ms. Frias moved to approve the revision of the FY2020 Proposed Budget to include the donation of \$71,000 to be given to the BOCC. Ms. Britton seconded the motion. The motion carried.

VII. ADJOURNMENT

The Vice Chair moved to adjourn the meeting. Ms. Frias made a motion to adjourn the meeting. Ms. Britton seconded the motion, which carried. The Vice Chair adjourned the meeting at 10:44 a.m.

This meeting was recorded with file name: 20191010_091730_HFA Board Meeting on recorder named Carter.

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