

# Minutes

## **BROWARD COUNTY HEALTH FACILITIES AUTHORITY REGULAR BOARD MEETING**

**THURSDAY, AUGUST 18, 2016  
9:30 A.M. – ROOM 513**

BROWARD COUNTY GOVERNMENTAL CENTER, 115 SOUTH ANDREWS AVENUE, FORT LAUDERDALE, FL 33301

### **MEMBERS PRESENT**

Shelly Spivack, Chair  
Rosalyn Frazier, Vice Chair  
Nelson Fernandez, Member

### **MEMBER ABSENT**

Darryl Wright, Member  
Calvin Glidewell, Secretary

### **ALSO PRESENT**

Kevin Kelleher, Deputy CFO/Deputy Director, Finance and Administrative Services Department  
Stephen Farmer, Assistant to the Department Director, Finance and Administrative Services Department  
Kimm Campbell, Director, Human Services Department  
Mandy Wells, Director, Community Partnerships Division  
Natalie Beasley, Assistant Director, Family Success Administration  
Manny Fuentes, Manager, Elderly and Veterans Services Division  
Marie McGinley, Administrative Officer, Family Success Administration  
James Rowlee, Senior Assistant County Attorney, County Attorney's Office  
Israel Fajardo, Assistant County Attorney, County Attorney's Office  
Lawanda Lester, Accounting Supervisor, Accounting Division  
Anette Ofoezie, Division Administrative Assistant, Finance and Administrative Services Department (Recording Secretary)

### **CALL MEETING TO ORDER (1)**

The Chair confirmed that a quorum was present and called the meeting to order at 9:32 a.m. on August 18, 2016.

### **MOTION TO APPROVE MINUTES TO MEETING OF APRIL 7, 2016 (2)**

Ms. Frazier made a motion to approve the minutes to the meeting of April 7, 2016. Mr. Fernandez seconded the motion, which passed unanimously.

### **WELCOME NEW BOARD MEMBER (3)**

Mr. Farmer announced that Mr. Glidewell had verbally resigned. The Chair presented Mr. Nelson Fernandez, the new Board member. Mr. Fernandez introduced himself to the group and spoke about his background and work history.

### **HUMAN SERVICES PRESENTATION (4)**

Ms. Campbell, the Director of the Human Services Department, and supporting staff introduced themselves. Ms. Campbell addressed the Human Services Needs Assessment and highlighted the most important priority need area for the fragile families in Broward County, the need for basic assistance. More than 62% is housing burdened, which means that they are spending more than 50% of their income on housing. Many people live in food deserts with no access to fresh and healthy food within a two-mile radius of their homes. There is also a physician shortage in those areas. The Human Services Department, the United Way and the Broward Community Foundation are working in partnership to meet the needs of this fragile population, which is Asset Limited, Income Constrained, Employed (ALICE population). The Human Services Department has looked at how the HFA Surplus Fund best could be utilized to have the biggest impact, and found that the partnership with the Center for Working Families would be the perfect place to infuse this money for the folks that are really struggling just to make ends meet. The focus would be on the seasonal employees, such as teachers and school bus drivers, who are not eligible to receive assistance because they are employed. There is an anticipation that they will go back to work in the fall; however, those folks do not get paychecks over the summer.

Ms. Beasley went over the details of the Human Services Department's proposal to provide support services for this population utilizing the money that the HFA is considering donating. Mr. Rowlee advised that according to the Florida Statutes the HFA can donate the surplus funds to the Board of County Commissioners, which in turn must appropriate and disburse those funds to non-profit human health service agencies. Ms. Beasley said that if families have large medical bills and decide to pay those, they will not be able to pay rent and utilities. The extra money from the HFA Surplus Fund would be that intervention as far as homeless prevention. Ms. Campbell advised that the support includes job training, coaching, financial literacy and self-sufficiency courses. It is a comprehensive evidence based process that gets folks on the brink of crisis into stabilization and self-sufficiency. The crisis situation is interrupted, and a frame work is established on a family level that increases the likelihood of interrupting a generational cycle of poverty. It is a comprehensive program and not just a check to a landlord. Mr. Kelleher added that the Human Services Department gets their direction from the County Commissioners and their goals. The Chair wanted to make sure that this use would fall within the parameters of what the HFA can do and where the surplus funds can be used. Mr. Rowlee advised that there is no statutory ordinance or requirement that it be used for a capital improvement or infrastructure. That is what has been done in the past, but it is not a requirement. Mr. Rowlee quoted the statute: "This

body may donate any surplus funds to the Board of County Commissioners, which must appropriate and disburse those funds to non-profit human health services agencies.” Ms. Campbell advised that the Human Services Department has partnerships by extension with non-profit health agencies in the community that are specifically focused on the ALICE population. Mr. Rowlee clarified that all the HFA would have to do would be to donate the surplus funds to the County. The County in turn would disburse the funds to the non-profit human health agencies. Mr. Farmer confirmed that that is exactly what the HFA has done over the years. Ms. Wells pointed out that the arrangements already exist. It does not have to be procured and the need is great right now. As a result of using the HFA Surplus Fund, probably 49 individuals would not go into crisis. The Chair asked if the HFA would get a report on how much money is being used. Ms. Campbell advised that the money would be disbursed to the partnership with the Urban League, ARC Broward and the Hispanic Unity and they would in turn work with the individual families. This will be additional money added to support the system that is already in place. Ms. Frazier wanted to know what criteria are being used in order to assess who or which program that would get those dollars. Ms. Wells replied that the way this community collaborates came to be through direction directly from the Board of County Commissioners. There was a direct decision made in regards to the importance because they became aware of the value of the center for the working family model, which is a national model. The Board looked at the partnerships that were already in place, made a decision and issued a directive. United Way is contributing to this project, which has had a lot of visibility in regards to Commission endorsement and support. Ms. Campbell confirmed that they always try to ensure that their program is responsive to the need in the community and any changes in need areas. The Chair wanted the Human Services to come back annually with a report of how the funds are being used, if the HFA decides to donate the surplus fund for this purpose. Mr. Farmer said that the Surplus Fund is approximately \$90,000 now.

Mr. Fernandez explained that the HFA is donating the surplus fund to the Board of County Commissioners, who in turn donates the money to the Human Services Department. The oversight, where the money is spent and the reporting would then lie between the Human Services Department and the County Commission, not back to the HFA. The HFA is not going to be monitoring. Ms. Campbell confirmed that. The donation happens, we are in the guidelines of our statutory requirements. We give to the County, the County must give it to a non-profit health agency and from there the HFA chain of oversight would be finished. Mr. Rowlee advised that this needs to be done by formal resolution, which he will draw up. The statute says: “If approved by a resolution by this authority, you can donate any surplus funds remaining in the account at the end of the fiscal year”. Mr. Farmer explained why there are surplus funds. These funds are related to the fees that are collected annually from the outstanding bonds. Ms. Frazier made a motion to donate the surplus fund of \$90,000 to the Board of County Commissioners. Mr. Farmer asked if the HFA Board wanted to donate the balance of the reserves. Mr. Farmer explained that it will be net of legal expenses and other fees paid out of that. Ms. Frazier restated the motion to read: “I make a motion to donate the net surplus fund to the County”. Mr. Fernandez seconded and the motion

carried. Ms. Lester advised that the money will be moved from the HFA fund to the General Fund. The Chair wanted to add to the motion that it was just a one-time yearly occurrence for this year. The motion was amended to include “one-time yearly occurrence” by Ms. Frazier and seconded by Mr. Fernandez. The motion passed. Mr. Farmer advised that the surplus funds had not been donated for the last two years, so that is why the amount is \$90,000 since it has been rolled over from previous years. The bonds will dwindle down and so will the surplus over time. The HFA earned about \$30,000 this year based on that balance. The representatives from the Human Services Department left the meeting.

#### **WEBSITE UPDATE (5)**

Mr. Farmer advised that staff had been working with the Office of Public Communications to establish the website for the HFA, and prior minutes and the schedule have been added. Staff would like to include short bios of the HFA Board members as well as a picture.

#### **NEW BUSINESS (6)**

There was no new business to discuss.

#### **ADJOURNMENT (7)**

Mr. Fernandez made a motion to adjourn the meeting. Ms. Frazier seconded the motion and the Chair adjourned the meeting at 10:05 a.m.

This meeting was recorded with file name: Health Facilities Authority Board Meeting 08-18-16 on recorder named Washington.

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