



Human Services Department
COMMUNITY PARTNERSHIPS DIVISION / Homeless Initiative Partnership
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**BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS
HOMELESS INITIATIVE PARTNERSHIP (“HIP”)
Homeless Continuum of Care Advisory (“HCoC”) Board Meeting
October 28, 2020
DRAFT MEETING MINUTES**

Time Called to Order: 10:06 A.M.
Location: Skype Meeting

Time Adjourned: 10:57 A.M.
Minutes by Elizabeth Ortega

Members Via Skype: **Senator Nan Rich**, HCoC Chair; County Commissioner District 1; **Tom Campbell**, Ex-Officio, Broward Partnership for Homeless, Inc., HCoC Rep; **Keith Cavanaugh**, Ex Officio, Broward Outreach Center, HCoC Rep.; **Sandra Einhorn**, Advocate for the Homeless, HCoC Rep.; **Caryl Hattan**, Councilmember, Broward County Housing Council, HCoC Rep; **Reniese McNeal**, Formally Homeless Representative, HCoC Rep.; **Silvia Quintana**, Broward Behavioral Health Coalition, (“BBHC”), HCoC Rep; **Steve Werthman**, Housing and Urban Development Community Development Block Grant (“CDBG”) funds recipient, City of Hollywood designee, HCoC Rep.; **Melida Akiti**; Memorial Hospital District, HCoC Rep.; **Captain Scott Russell**, Broward Sheriff’s Office, HCoC Rep.; **Commissioner Benjamin Sorensen**, City of Fort Lauderdale, HCoC Rep.; **Cathy Stutin**, Fort Lauderdale Chamber, HCoC Rep.; **Danny Osley**, Formerly Homeless Representative, HCoC Rep.; **Michael Barron**, Women in Distress, HCoC Rep; **Maria Hernandez**, United Way, HCoC Rep; **Carole Mitchell**, School Board of Broward County, HCoC Rep; **Howard Bakalar** Vice-Chair; Advocate for the Homeless, HCoC Rep. **Tiffany Garcia** , Broward County Housing Authority (“BCHA”), HCoC Rep; **Robin Martin**, Advocate for the Homeless, HCoC Rep. **Yvette Lopez**, Housing and Community Development Emergency Solutions Grant (“ESG”) Recipient, HCoC Rep; **William Green**; Broward Health HCoC Rep.



Members Absent: **Jamie Costas**, Fort Lauderdale Police Department (“FLDP”) HCoC Rep.; **Dwayne Chung**, City of Hollywood Police Department, HCoC Rep; **Luke Harrigan**, Faith Based Representative, HCoC Rep.

Guests Present: **Angela Rodriguez**, County Attorney’s Office (“CAO”), **Marty Cassini**, Intergovernmental Affairs /Boards Section Manager; **Orlando Garcia**, Intergovernmental Affairs /Boards Section Boards Administrator/Legislative Policy Analyst

Staff Present/Skype: **Rebecca McGuire**, Ph.D., Homeless Initiative Partnership (HIP); **Darrell Cunningham**, Director of Community Partnerships Division; **Elizabeth Ortega**, (HIP); **Kavaja Sarduy** (HIP); **Ricardo Moore** (HMIS); **Andre Webster** (HIP).

Call to Order: Senator Nan Rich called the meeting to order at 10:06 a.m.

Roll Call: Completed by HIP Administrator, Rebecca McGuire, Ph. D. A quorum was confirmed.

Approval of Minutes: Senator Rich asked for an approval of the September 23, 2020 meeting minutes.

MOTION: Motion to approve the draft minutes.

First: Caryl Hattan

Second: Captain Russell

Declaration of Conflict: None

Discussion: None

Result: September 23, 2020 minutes were approved.

Chair Report:

Senator Rich reported that the Census has ended, and Broward County is reported a 63.2% which is 0.5% less than 10 years ago when we had 63.7%. The self-response from the State of Florida was 63.8%. Based on both the data and enumerators the US Census put together is a total of 99.9%.

Senator Rich also reported The Supervisor of election will be picking up ballots at the local post offices within Broward County.

Senator Rich advised about the phase one grant and the ESG grant available and how she is trying to get on the County Commissioners agenda to get it approved. She also advised that they are still waiting on the phase two.

Senator Rich acknowledged Dr. McGuire for her continuous efforts for Broward County's most vulnerable constituents and providers.

HCoC Updates by Dr. Rebecca McGuire:

Dr. McGuire also reported that the HCoC Shelters implemented a plan to increase their capacity while adhering to the new COVID-19 shelter guidelines. Testing for COVID-19 as a prerequisite for shelter intake has been suspended, while weekly randomized testing continues in all four shelters. As of Friday, October 23, 2020, we implemented our quarantine protocols due to a positive test for some clients.

CPD received a First Amendment to the DCF Unified Grant in the amount of \$1.17 million. This funding is limited to current ESG providers. Currently, CPD has three ESG providers. The County anticipate a second amendment at an estimated amount of \$3.2 million. In November, CPD anticipates releasing an RFP for the following to assist in bringing these services to our community.

Dr. McGuire reported that the eastside of the library meetings has been productive, open discussions and collaboration; however, still moving slowly, and cautiously, it seems to be going in a much better direction at this point. We are hopeful to create a very strategic plan that will not be short lived this time, however we hope to address this situation when we are prepared and have all our resources in place.

Mr. Cunningham reported that both Rebecca and he, have been meeting with the City of Fort Lauderdale about the homeless situation in general. Trying to get a better understanding of what the city's role is, and what resources they have, under Hal Barnes' shop. To also see how we can work together.

Dr. McGuire also reported that there has not been a lot of activity on Blunt road. However, an effort was made to try to remove some folks, and test them, and then put them in the Non-Congregate shelter. unfortunately, did not last long in the Non-Congregate. They immediately went back out to Pompano.

Kavaja Sarduy, Human Services Manager for the Homeless Initiative Partnership (HIP), gave a brief update on the Landlord Recruitment Campaign. The campaign is entitled RentalNet. A formal launch is planned soon using Multiple Listing Site (MLS). The Landlord -Tenant guidebook has been completed and approved by the Housing Action Committee. And that is a guidebook, that sets rights and duties to be followed by the

providers servicing both landlords and tenants of housing programs that are funded by Broward County. We have also completed our landlord brochures. She also encouraged the Board to follow HIP on all social media accounts. Also, we are in the process of doing a video testimony for some of our constituents. We are working with the office of Public Communication to assist us with this project.

Ms. Sarduy acknowledged Senator Rich for her continued support with this initiative.

Ms. Sarduy also reported on the new family Crisis waitlist process for shelters and housing. Currently our Administrative Officer Charlesy Nance is working directly with our Homeless Helpline, Taskforce Outreach, HCoC Shelters to ensure that families get into shelters based on prioritization. Our goal is to assure we fully manage and operationalizes to get our families into emergency shelters.

Senator Rich acknowledge Kavaja Sarduy and the team in their efforts in launching the Landlord Recruitment Campaign.

Presentation of the Sunset Review:

Orlando Garcia, Intergovernmental Affairs, /Boards Section Boards Administrator/Legislative Policy Analyst, gave a brief presentation on the recommended changes for the Homeless Continuum of Care Board under Sunset Review. Mr. Garcia presented the Sunset Review with all the changes and recommendation made by the CoC Board at the September meeting.

Dr. McGuire read page 10, line 4 where the word Board was interchanged to HCoC. It should read as follows, "The HCOC shall collect information and data on needs and services of individuals and families experiencing homelessness in Broward County; shall assist agencies of Broward County Government in assessing needs; shall render advice and recommendations on services for individuals and families experiencing homelessness; and on, or such matters as HCOC considers pertinent to the welfare of individuals and families experiencing homelessness in Broward County; and shall cause to be prepared; and shall submit to the Board, on or by, September 30th of each year, recommendations of service funding categories on behalf of individuals and families experiencing homelessness in Broward County."

Approval of Sunset Review: Senator Rich asked for a motion to approve the Sunset Review as presented with changes.

MOTION: Robin Martin made a motion to approve the Sunset Review as presented.

First: Robin Martin

Second: Caryl Hattan

Declaration of Conflict: None

Discussion: None

Result: Approved

Steve Werthman opposed.

Review and Approval of 2021 PIT Count Local Questions

Dr. McGuire reported that we are moving forward with the Point in Time count for 2021. HUD has made it clear that Point in Time will be held in January 2021. We usually have seven to eight local question that we can see whatever kind of local data, information gathering that we would like to see. The question that was recommended by the PONG Committee to remove was "Have you ever had a bump, blow or wound to the head". Question number 17, "Have you been attacked or beaten up while homeless." The PONG believes that, that question would capture any injuries or issues that might have, perhaps, happened to someone who is on the street. So, the consensus was that question 17 and 24 were somewhat redundant. And that was the reason for the removal of question number 24.

Senator Rich: Asked if someone would make a motion to approve the unsheltered survey and local questions.

Motion: Silvia Quintana made a motion to approve the updated unsheltered survey.

First: Silvia Quintana

Second: Caryl Hattan

Discussion: None

Conflict: None

Result: Approved

Mr. Robin Martin suggested that we combine both the November and December meetings. Dr. McGuire advised that the Governor's Executive Order expires on the end of the month for the electronic or virtual, Board meetings. At this point in time, we believe that the Board meetings will be held in person. Dr. McGuire also stated that a quorum which is 50% plus one in person to establish a quorum to conduct a meeting.

Senator Rich: Asked if someone would make a motion to approve combining both the November and December meeting.

Motion: Robin Martin made a motion with the caveat, if you cannot get quorum, that you would have the capacity, as staff, to recommend a different date for the combined meeting.

First: Robin Martin

Second: Caryl Hattan

Discussion: None

Conflict: None

Result: Approved

Good of the Order: None

Adjournment

**Next HCoC Meeting
December 9, 2020 @10:00 a.m.**