

**BROWARD COUNTY  
BOARD OF COUNTY COMMISSIONERS  
HOMELESS INITIATIVE PARTNERSHIP (HIP)  
Housing Action Committee  
June 12, 2019  
DRAFT MINUTES**

**Time Called to Order:** 3:00 p.m.

**Location:** Governmental Center East, A-337

**Minutes by:** Rebecca McGuire, HIP

**Members Present:** **Tom Campbell**, Broward Partnership for the Homeless, Inc.; **Marlo Longsworth**, The Salvation Army; **William King**, BBHC; **Jamie Thomas**, Henderson Behavioral Health; **Lisa Vecchi**, BHS; **Keith Cavanaugh**, Miami Rescue Mission; **Felisha Martin**, BPHI, **Michael Ranglin**; Hope South Florida; **Dan Lindblade**, Great Chamber of Fort Lauderdale, **Sharon Lindblade**, Broward-Miami Realtors; **Vincent Gardner**, BCHA; **Vilma Lopez** Realty Association; Maggie Decambre, DCF

**Staff Present:** **Rebecca McGuire**, HIP, HIP; **Kavaja Sarduy**, HIP

**Guests Present:** **Marc Esko**, Consumer Advocacy Council, **Felisha Martin**, BPHI, **Neva E. Whittaker**, BCHA;

**Welcome &**

**Introductions:** Tom Campbell, Chair, called meeting to order and attendees introduced themselves.

**Approval of the Minutes:**

**Motion:** Approve May minutes with corrections of Dan Lindblade attending via phone.

**Motion:** Dan Lindblade

**Second:** Vincent Gardner

**Passed with noted corrections.**

**New Business:**

**A. Member to Invite to Formally Serve on the Housing Action Committee**

Rebecca updated the status of committee members. Please see below:

- 1) Housing Providers -- Broward Partnership for the Homeless, Tom Campbell  
Broward Housing Solutions, Lisa Vecchi  
The Salvation Army, Marol Longsworth  
Covenant House, (**Rebecca to Reach Out**)  
Miami Rescue Mission, Keith Cavanaugh  
Broward County Housing Authority, Vincent Gardner  
Volunteers of America, (**Rebecca to Reach Out**)  
Family Success Administration Division, Desire Hill or Sarah Curtis  
Hope South Florida, Michael Ranglin
- 2) Henderson Case Management - Jamie Thomas
- 3) BBHC -- William King
- 4) Community Leaders Dan Lindblade (Chair of the Landlord Tiger Team)
- 5) Realtors Sharon Lindblade and Vilma Lopez
- 6) Broward Housing Counsel (*pending*)

- 7) Affordable Housing Developer (*Rebecca discussing with Stephanie Berman*)
- 8) Department of Children and Families – Maggie Decambre

**B. Furniture at Pier .....Dan Lindblade**

Dan updated the group of the coordination of the June 19<sup>th</sup> and 20<sup>th</sup>. BPHI will pick up on the 19<sup>th</sup> and the others will pick up on the 20<sup>th</sup>. Rebecca will be there to coordinate. We want to make this a good PR event. Rebecca to work with Shawn Warmstein from RBB Communications to coordinate. Rebecca will ensure folks know where to be and when.

**C. Landlord Data Base..... Update**

Dan shared he was unable to reach a workable solution with the organization. They are working to see how they can have the CoC have a centralized data base that is not integrated into theirs. There are other solutions that Dan will be looking into.

**D. Landlord Appreciation/Recruitment Event:**

Rebecca was able to locate venues and discuss the event with NBC. They suggested to tie it into the November Homeless Awareness month celebrations. The group agreed so the event will be schedule for November. Rebecca to set a meeting with Felisha Martin, Cathy Stutin, and other interested to discuss the event.

**E. Landlord and Tenant Bill of Rights presentation:**

The group reviewed the draft and have input on the following items:

- Update the Charts to reflect Broward Standards;
- Change the taxonomy for Rapid Rehousing;
- Include as an exhibit a Template for the lease;
- The group agreed to have standard checks that will be done prior to submitted applications for landlords. Criminal Background (Lisa Vecchi to send links to providers), credit checks, offender searches, and check with previous landlords;
- Updated the Tenant Responsibilities;
- Update the Landlord Responsibilities;
- Add the Fair Housing Briefing as an Exhibit;
- Add the Housing Quality Inspection and who can complete;
- Add segment about Mediation;
- Add section on Eviction Prevention;

Rebecca to make changes for new draft and send out.

**F. Rebecca provided an update on the CoC Statewide Conference. She discussed changes to the use of the VI-SPDAT and provided material from the conference.**

**G. Good of the Order**

**H. Adjournment**

Next Meeting

July 10, 2019 @ 3:00 p.m. Governmental Center, Annex

**Room A-337**

Broward County Board of County Commissioners