



HUMAN SERVICES DEPARTMENT

COMMUNITY PARTNERSHIPS DIVISION

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**BROWARD COMMUNITY PARTNERSHIPS
HOMELESS INITIATIVE PARTNERSHIP (HIP) SECTION
Performance & Outcomes & Needs & Gaps (PONG)
Committee Meeting
Friday February 14, 2020
DRAFT MINUTES**

Time Called to Order: 11:00 AM

Time Adjourned: 12:30 PM

Location: Government Center East Room A337

Minutes by Susan Malek

Members Present: Melida Akiti, Memorial Health System; Sandra Einhorn, Executive Director of the Coordinating Council; Maria Hernandez, United Way; Mason Jackson, Career Source Broward.

Member via Phone: David J. Armstrong, Silvia Quintana, Russell Scott

Members Absent: Howard Bakalar, Luke Harrigan, Robin Martin

Guests Present: Alyse Gossman, TSA; Lilly Gallardo, TSA; Richard Horner, NAMI; Lorraine Wilby, TaskForce; Keith Cavanaugh, BOC/MRM; Marc Esko, Consumer Advisory Council; Gayle Guise, NAMI Broward; Chania Somarriba, Hope South Florida; Tom Campbell, Broward Partnership for the Homeless; Jose Gomez, FSAD

Staff Present: Elizabeth Ortega, Kavaja Sarduy, Bob Cook, Ricardo Moore, Rebecca McGuire

Call to Order: Sandra Einhorn, Chair: The Chair acknowledged that this was the second anniversary of the Marjory Stoneman Douglas massacre.

Roll Call: Completed by Rebecca McGuire, Homeless Initiative Partnership (HIP) Administrator. A quorum was confirmed.

Approval of Minutes:

MOTION: Approve the January 10, 2020 meeting minutes.

First: Maria Hernandez

Second: David Armstrong

Declaration of Conflict: None

Discussion: None

Result: Approved

New Committee Action Items

Revisit schedule for meetings:

Sandra Einhorn

There was discussion about the date and the time of the meetings. It was proposed to move the meeting to the fourth Friday of every month at 10:00 a.m.

Motion: Monthly meetings be moved to the fourth Friday of each month at 10:00 a.m.

First: Maria Hernandez

Second: David Armstrong

Discussion: None

Conflict: None

Result: Approved

System Performance Measures to Be Submitted to HUD 2/28/2020:

A discussion was held about the System Performance Measures and the importance of the errors being minimal to improve the Notice of Funding Announcement (NoFA) score. The time frame for the report is October 1, 2019 through September 30, 2020. Ricardo Moore, HMIS Manager presented the data.

Ricardo Moore

Ricardo gave a quick glimpse of what the percentages were for the past five years. It is steady across the years based off the numbers that were submitted to HUD.

Custom reports will be updated to help provide the necessary data to guide the providers to improve our SPM and allow the providers better visibility.

Presentation of HUD NoFA Policies and Procedures & Rating and Ranking Tools for the 2020 NoFA:

Bob Cook, Senior Contract Grants Administrator provided a presentation of the HUD 2020 proposed rating and ranking tool for the new project and the renewal projects. Both tools were reviewed, and questions were answered. The vote on the ranking and rating tools were tabled. HIP staff will send out the tools to Committee members for a more in-depth review.

The policy was also presented and input from the Committee was obtained. Revisions were requested to the policy. The policy was put forward for a vote.

Motion: Approve the Broward CoC NoFA rating and ranking procedures, as amended.

First: Maria Hernandez

Second: Mason Jackson

Discussion: See below.

There was discussion around the tie breaker section and what it should be based on. It may be as simple as saying the tiebreaker will be the highest performing or addresses a need or gap.

Mason suggested the tiebreaker should be dependent on performing or addressing a need or addressing a gap. Changes will be made by staff with this input.

Result: Approved

General Fund Reallocation:

The Committee was presented with a spreadsheet of the reallocations for Rapid Rehousing projects. The proposal was to decrease one provider by \$135,000 and split the increase to two (2) other providers in the same service category. The Committee was reminded that funds are now only reallocated within the same service category. This ensures that the funding per category remains stable and is not shifted.

Motion: Approve the reallocation of \$135,000 from one Rapid Rehousing provider to two (2) different Rapid Rehousing providers.

First: Mason Jackson

Second: Maria Hernandez

Discussion: None

Results: Approved

HMIS Manual:

A brief explanation was provided regarding the need to vote on the HMIS manual, even though there were no changes this year. Each year the PONG and CoC meeting minutes need to reflect that the manual was reviewed and voted upon. These minutes are then submitted to HUD as evidence of the review.

Motion: Approve the HMIS manual with no changes

First: Mason Jackson

Second: Maria Hernandez

Discussion: None

Results: Approved

There was nothing more for the Good of the Order

Motion to Adjourn.

**The next meeting will be on March 27, 2020 at 10:00 a.m.
Governmental Center Annex Room A337**