



Human Services Department
COMMUNITY PARTNERSHIPS DIVISION / Homeless Initiative Partnership
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**BROWARD COMMUNITY PARTNERSHIPS
HOMELESS INITIATIVE PARTNERSHIP (HIP) SECTION
Performance & Outcomes & Needs & Gaps (PONG)
Committee Virtual Skype Meeting
Friday, January 22, 2021
DRAFT MINUTES**

Time Called to Order: 10:03 AM

Time Adjourned: 12:00 PM

Location: Virtual Skype Meeting

Minutes by Elizabeth Ortega

Members Present: **Sandra Einhorn**, Executive Director of the Coordinating Council; **Maria Hernandez**, United Way; **Silvia Quintana**, Broward Behavioral Health Coalition (BBHC).

Members Absent: **Melida Akiti**, Memorial Health System; **Howard Bakalar**, Advocate for the Homeless; **Robin Martin**, Rebuilding Together Broward County; **Scott Russell**, Broward Sheriff's Office.

Staff Present: **Rebecca McGuire, Ph.D.**, Homeless Initiative Partnership (HIP); **Elizabeth Ortega**, (HIP); **Kavaja Sarduy** (HIP) **Ricardo Moore** (HMIS); **Brittany Odom** (HIP); **Tracie Bostick** (HIP) **Charlesy Nance** (HIP).

Call to Order: Sandra Einhorn, Chair: called the meeting to order at 10:03 a.m.

Roll Call: Completed by Rebecca McGuire, Homeless Initiative Partnership (HIP) Administrator. A quorum was confirmed.



Approval of Minutes: Sandra Einhorn asked for an approval of December 2020 minutes.

MOTION: Approval of the December 2020 meeting minutes.

First: Maria Hernandez

Second: Silvia Quintana

Discussion: None

Result: Approved

New Committee Action Items:

Data for HCoC Presentation: Andrea Webster

Andrea Webster (Quality Assurance) provided demographics from *Clients Served Report*. The brief synopsis included raw data obtained for last quarter (October 2020- December 2020). Data collected included various services (legal, supportive services, crisis shelter and supportive housing). Additionally, demographical information was provided regarding what type of clients are being served (race, ethnicity, age, and gender). Conclusively, the report provided insight that resulted in agreement that there is a need to have more Hispanic representation in the community.

PIT Survey (New dates and questions).

Dr. McGuire reported that after meeting with Federal Officer, William Snow who received an exception from HUD to change the PIT Survey from the last week in January to March 20th through March 30th. Instead of volunteers this year we will be hiring staff.

The PIT Unsheltered Survey 9 Questions presented to you today for approval are the question that were accepted by HUD. So, it is before this Committee today and will be presented to the HCoC on January 27th for final approval.

Approval of PIT Survey: Sandra Einhorn asked for an approval of the PIT Survey as presented.

MOTION: Approval of the PIT Survey as presented.

First: Maria Hernandez

Second: Silvia Quintana

Discussion: None

Result: Approved

Written Standards: Dr. Kenisha Bryant

Dr. Bryant, Program Project Coordinated gave a brief overview of the Coordinated Entry Written Standards composed by HIP staff with the collaboration of the funded providers, specifically, the Coordinated Entry Work Group and our community partners.

These written standards incorporated includes HUD's required coordinated entry elements, established by HUD's noted CBP17-01, establishing additional requirements for HCoC centralized or coordinated assessment system. The document contains terms and definitions, system overview, purpose of the homeless continuum of care, target population, definition of homelessness, placement process as it pertains to shelter and housing for individuals and families.

It also provides the explanation of housing interventions, policies, and procedures for coordinated entry. And the appendences are the various assessments used for prioritization in placement. The coordinated entry written standards were approved by the Coordinated Entry Work Group and present to the PONG committee for approval. As a result, submitted to the HCoC Advisory Board for final approval.

Approval of Written Standards: Sandra Einhorn asked for a Motion to approve the Written Standards as presented.

MOTION: Approval of the Written Standards as presented.

First: Maria Hernandez

Second: Silvia Quintana

Discussion: None

Result: Approved

Recommendations for PONG Meetings for 2021:

Sandra Einhorn, Chair suggested a Doodle Poll be sent out to all the PONG Committee members to establish a meeting date and time that is convenient for all the members to attend the meetings.

Discussion of the employment addendum of the A Way Home Plan...R. McGuire

Dr. McGuire presented the addendum to the A Way Home Plan generated in 2019. The A Way Home Plan was created in 2018.

The addendum adds an employment tenant to the A Way Home Plan. So instead of concentrating on the four elements, we will now have five elements, employment being added to that. This is an addition to the Away Home Plan. Nothing has been taken from the plan.

Approval of Written Standards: Sandra Einhorn asked for a Motion to approve the addendum to the A Way Home Plan as presented.

MOTION: To approve the A Way Home Plan Addendum as presented.

First: Maria Hernandez

Second: Silvia Quintana

Discussion: None

Result: Approved

Recommendation for New PONG members:

Sandra Einhorn, Chair would be happy to have the following individuals to join the PONG Committee Ron Moffitt, Career Source; Lynne Wines, formerly the director of United Way of Broward County; William Green, Broward Health; Danny Osley, retired from BPHI he served as Formerly Homeless; and Lorraine Wilby.

Grant COVID-19 funds Phase 1 Discussion of contracts & Phase 2 RFP Discussion of Results

Dr. McGuire reported Phase one was 1.1 million and some change. Phase two is supposed to be around 3.2 Million. We had to use our current ESG providers to give them the money because we did not have time for an RFP. However, we did have an RFP for phase two. Phase one and phase two money will be extended past the June 30th deadline.

Dr. McGuire also informed the member that an RFP will be coming out in March, April. Primarily, we are discussing having only one RFP that would include the HUD Bonus Project, the ESG funds and general funds. All services would be out for bid at the same time. So that if you present a proposal, you will have an opportunity to take advantage of anyone of those funding streams.

Dr. McGuire also reported that we had register for the HUD NOFA. NOFA is hoping that they are marching forward with a 2021 NOFA. We did not have a 2020 NOFA. That NOFA is going to be a non-competitive NOFA. Currently we are waiting the award letter.

Good of the Order

Dr. McGuire made mention that she received a call at around 7:30pm asking if she could gather 130 homeless individuals to receive the COVID-19 vaccine. I really want to acknowledge BPHI for gathering up as many people as the could at the Central HAC.

These vaccinations, we are calling these vaccination events, these may continue to present themselves as opportunities. So, we are crafting a plan as to how we can mobilize on a

moment's notice, because it was literally a moment's notice when I received the call. So that we can get as many people experiencing homelessness vaccinated as possible.

Tom Campbell stated that it was a spontaneous event. Literally we got the call, and they were there within 15 minutes. So, we did our best to get as many clients vaccinated as possible.

Mr. Campbell also suggested that we embark on an education campaign. Not only for our shelter population, but for the general population overall. There is a lot of misinformation about the vaccines. BPHC had a great presentation from Care Resource that gave a great PowerPoint and answered a lot of the myths and the questions.

Sandra Einhorn, Chair acknowledge Mr. Campbell and his staff for all their efforts with the vaccination event.

Motion to Adjourn.

A motion was made to adjourn and seconded. It was passed unanimously.

The next meeting will be in March 2021 at 10:00 a.m.