



HUMAN SERVICES DEPARTMENT

**COMMUNITY PARTNERSHIPS DIVISION**

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**BROWARD COUNTY  
BOARD OF COUNTY COMMISSIONERS  
HOMELESS INITIATIVE PARTNERSHIP (HIP)  
PERFORMANCE, OUTCOMES, NEEDS, AND GAPS (PONG) COMMITTEE**

**FINAL APPROVED MINUTES**

**June 13, 2019**

**Time Called to Order:** 2:31 PM

**Time Adjourned:** 4:00PM

**Location:** Governmental Center East, A-337

**Minutes by:** Kenisha Anthony

**Members Present:** **Mason Jackson**, CareerSource Broward CoC Board Rep.; **Robin Martin**, Chair, Advocate for the Homeless CoC Board Rep.; Rep; **Scott Russell** Broward Sheriff's Office CoC Board Rep; **J. David Armstrong**, Greater Fort Lauderdale Alliance Continuum of Care (CoC) Rep., and **Melida Akiti**, South Hospital District, CoC Board Rep.

**Members Absent:** **Sandra Einhorn**, Advocate for the Homeless CoC Board Rep.; **Silvia Quintana**, Broward Behavioral Health CoC Board Rep.; **Howard Bakalar**, Advocate for the Homeless CoC Board Rep.; **Luke Harrigan**, Faith Based, CoC Board Rep.; **Maria Hernandez**, United Way, CoC Board Rep.; **Steve Hudson**, Broward Workshop, CoC Board Rep.

**Guests Present:** **Marc Esko**, Consumer Advocacy Council; **Ricard Campillo**, Guest; **Lilly Gallardo**, The Salvation Army; **Alyse Gossman**, The Salvation Army; **Shira Fowlkes** Broward Regional Health; **Susan Coleman**, Broward Housing Solutions; **Tom Campbell**, Broward Partnership, **Jennifer Pimentel**, United Way, **Chania Somarriba**, Hope South Florida; M. Joseph, Hope South Florida, **Lynn Wines**, United Way, **Dr. Patrick Hardigan**, Nova Southeastern University

**Staff Present:** **Rebecca McGuire** HIP; **Ricardo Moore**; Human Services; **Andrea Webster**, HIP, **Pamela Prudent**, HMIS, **Kavaja Sarduy** HIP.

Broward County Board of County Commissioners

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## **Welcome &**

**Introductions:** R. Martin, Chair, called meeting to order, attendees introduced themselves, and quorum was confirmed.

## **Approval of**

### **Minutes:**

**Motion:** Move to table May 9, 2019 minutes

**First:** Colonel Moore

**Second:** Scott Russell

**Declaration of Conflict:** None.

**Discussion:** The minutes for May 9, 2019 was issued to members and guest at the meeting and is seven pages in length. It is recommended that the minutes are reviewed after the meeting and discuss its content at the next meeting.

**Result:** Passed

## **New Business:**

### **Open versus Closed meetings by Committee Chair, Robin Martin**

Robyn discussed not having clarity on the functions of this committee. He mentioned not having conversations with the new HIP Administrator, R. McGuire since her time here. As committee chair, he has received different directions from staff. These directions include; only members and staff can sit at the table, no one can talk, some people can talk.

Open Meeting – The committee meeting is open to the guest. Guest can submit a request form to make a statement. The form must be submitted to the committee and will be called upon at an appropriate time.

Closed Meeting – The committee meeting is closed to members. Guest can attend the meeting however cannot make a statement.

The purpose of these operating procedures is to effectively run meetings to ensure all topics are being discussed during the time allotted. It is requested that the foundational documents and Sunshine Law be reviewed for clarity and the County attorney review and provide feedback as to these procedures.

### **Committee Membership and New Members**

The committee is interested in allowing non-homeless CoC board members to join to add value to conversations. The does not include homeless providers to avoid conflicts of interest. The committee will review appropriate procedures to decide if the committee can be open to Non-Homeless Continuum of Care Board Members.

#### **a. Sub-Committees**

Consumer Advocacy – The committee is being revamped to engage more consumers. The committee attempted to merge with the Coffee

and Conversation event help at the Broward County library however received resistant. The Library believes merging with the CoC will deflect from its initial mission which is conducted in a non-structured setting. As a result, the committee will remain as a stand-alone entity and continue to discuss strategic strategies to execute its mission.

This committee does not need a motion to unmerge the Consumer Advocacy and Coffee and Conversation because the CoC does not have authority of Coffee and Conversation which was created by library adult education department.

### **State Continuum of Care Conference**

HIP Administrator, Rebecca McGuire attended the conference. She informed the committee about things she learned; the operation of other CoC's. She had the opportunity to connect with a past Broward County employee who is now an active participant in the CoC in Pinellas County. She was able to give her history about Broward County, guidance and direction. They discussed stockade which has developed into a criminal justice diversion program. She will schedule a meeting with her to discuss more.

- a. **Coordinated Entry** – The manual is being revamped to better serve consumers. R. McGuire recommends reviewing Broward County prioritization ranking, transitioning to “is there any other place and/or system that more suited to serve this individual, than the homeless system”?
- b. **By-Name List** – Individuals, families, youth, chronic and veterans will be prioritized by VI-SPDAT scores, how long have they been on the street, how long have they been on the wait list? Meetings will be held monthly.

The CoC will begin exploring ALF for physically and mentally disabled consumers.

Consumers will be assessed based on need. The County will discontinue language around high barrier, low barrier and RRH. Consumers are receiving RRH and then experiencing homelessness again. The goal is to stop this from happening.

- a. **Diversion Program** – Consumers cannot continue to be discharged to the street. The CoC need strong collaboration with Law Enforcement, hospitals to establish effective discharge plans. To implement a more robust human service, providers need to start cross referencing contracts. Clients are receiving double services from different programs which is very costly. This needs to be streamlined to maximize resources.

## **System Performance Measures** by Ricardo Moore and Jay Ellis

There are 2 components on the application; planning and community action.

How quickly are you housing the homeless in your continuum? – This number can be compared to the previous year. Hud utilizes this number to identify "high-performing communities". If you become a high-performing community, not only does it help you with your NOFA applications, it also gives you a little more latitude on how you use the funding that can be used for prevention and other things.

Consumers are considered homeless if in emergency shelter, transitional housing, safe haven, or the streets. Until you are permanently housed, you're still homeless. The goal is to get the stay in an emergency shelter or a safe-haven less than 30 days, and then they're into their own permanent housing, either rapid rehousing, permanent supportive housing, or back on their feet. Let's focus on what's keeping the person in this position and work on getting them to permanent housing quickly?

Consumers that are permanently housed – 324

It is requested that the PONG provide specific information as to what they would like to see from the HMIS team.

Robin Martin requested a scorecard to exhibit provider improvements. Ricardo indicated this information can be provided however Rebecca inputted that there was push back about providing this monthly. It is recommended to provide scorecard information on a yearly basis.

### **Employment**

Rebecca indicated that employment will be working into the process at the front end of the system. A screening has been incorporated into HMIS.

**Adjournment & Next Meeting:** The Meeting was adjourned at 4:00PM.

**The next meeting will be on July, 2019 at 2:30 p.m.  
Governmental Center Annex  
Room A337**