



Human Services Department
COMMUNITY PARTNERSHIPS DIVISION / Homeless Initiative Partnership
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**BROWARD COMMUNITY PARTNERSHIPS
HOMELESS INITIATIVE PARTNERSHIP (HIP) SECTION
Performance & Outcomes & Needs & Gaps (PONG)
Committee Virtual Teams Meeting
Wednesday, June 16, 2021**

DRAFT MINUTES

Time Called to Order: 10:20 AM

Time Adjourned: 11:22 AM

Location: Virtual Team Meeting

Minutes by Stephanie-Ann Elie

Members Present: **Silvia Quintana**; Broward Behavioral Health Coalition (BBHC); **Robin Martin**; Rebuilding Together Broward County; **Melida Akiti**; Memorial Health System;-)

Members Absent: **Benjamin Sorensen**, City of Fort Lauderdale.
Sandra Einhorn, Executive Director of the Coordinating Council.
Maria Hernandez, United Way
Howard Bakalar, Advocate for the Homeless
Lynne Wines, Greater Fort Lauderdale Alliance,

Staff Present: **Rebecca McGuire, Ph. D.**, Homeless Initiative Partnership (HIP); **Kavaja Sarduy** (HIP) **Ricardo Moore** (HMIS); **Brittany Odom** (HIP); **Tracie Bostick** (HIP) **Charlesy Nance** (HIP); Darrell Cunningham **CPD Director**; David James **CPD Business manager**

Call to Order: **Robin Martin** called the meeting to order at 10:20 a.m.

Roll Call: Completed by Rebecca McGuire, Homeless Initiative Partnership (HIP) Administrator. Quorum was not met however Ms. Sylvia Quintana will be joining the meeting.



New Committee Action Items:

Presentation on Housing Capacity: Kavaja Sarduy, Humans Services Administrator (HIP)

Ms. Kavaja Sarduy reviewed a comprehensive report that provides the utilization of housing units in the HCoC. For Permanent Supportive Housing, the capacity is at 120%. As a continuum, there are 566 housing slots dedicated to PSH as reported in our NOFA, we currently have 682 housing slots filled.

Broward County the HCoC Rapid Rehousing Capacity is at 77.3%. There are 269 slots and 208 have been filled.

Following that presentation, Mr. Robin Martin suggested to have a comparison chart on a month-to-month basis just to follow the trend and see how well we are performing and whether we are going in a right direction. He also proposed to have a year-to-year comparison to see the progress and the high-level average to see if we are reaching our goal for the current year.

Pursuant to that suggestion, Dr. Rebecca McGuire agreed on the comments made by Mr. Robin Martin. She requested that Kavaja Sarduy pulled out the report from October 1st, 2019, to do a month-by-month report to see the progress for the Housing Capacity project.

Update on DashBoard Progress: Mr. Ricardo Moore

Mr. Ricardo Moore presented the two dashboards which will soon go live which are the **Community Analysis Dashboard and the Community Snapshot Analysis**. The dashboards were created with the help of Gaither Dynamic Solutions. Mr. Moore mentioned that there was a difference between the two dashboards.

- **The community Analysis dashboard** gives us a comprehensive idea of the entire homeless Continuum of Care and provides you with a breakdown of the people we have helped during a specific reporting period.
 - ✓ When you hover on any of the number generated by the report, it gives you an explanation on what it represents and provides you with specifics.
- **The Community Snapshot Analysis** provides us with a HCoC Data as well as a program specific or a project. This will allow people to filter on a project type and get all the information related to that specific project or individual project type.
 - ✓ This dashboard provides us with key performance indicators (KPI) which can include the total number of people in households that were assisted during a reporting period as well as the inflow and outflow of people entering and leaving the program.
 - ✓ It also gives you different data on different categories such as children, veterans, and chronically homeless that were assisted during the specific reporting period. It can also be filtered on age, gender, race, and ethnicity.
 - ✓ The most important characteristic of this dashboard is the **data quality breakdown** which is like a report card because it shows the letter grade of the of the service that was rendered to the client during the reporting period.
 - ✓ You can also view how well a specific project or individual project to see how well it has been performing.

The dashboards are ready, and they will be published on the Homeless Partnership Website. Mr. Moore and the team are working to putting a public facing HMIS site because it will be where the dashboards will be housed. Mr. Moore also mentioned that the links to the new E-training platform for the providers will also be placed on that website.

Update on the Multiple Listing Site & Landlord recruitment: Rebecca McGuire, Ph. D.

Dr. Rebecca McGuire shared the exciting news regarding the MLS site. The contract has been signed and the website launch is schedule for June 15, 2021. She also mentioned that the website will not be publicly viewable or searchable and will only be accessible by case managers, providers within the HCoC or property providers. This new service will be embedded in the Broward County Site. Each case manager/ provider will be set up with a username and password and training will be provided to them. According to Dr. McGuire, a series of trainings will be provided throughout the end of June for the case managers that work within our organization. She requested that the members get the word out and to follow our social media page.

Mr. Robin Martin suggested that we track utilization so that we know the number of units that are listed and how many have been filled by our providers. According to Dr. Rebecca McGuire, the website, will generate a weekly report of all the properties that were added, as well as tracking the new recruitment of landlords that have signed up within our organization, as well as the analytics for the case managers searching through the system.

Review of the Point in Time Data Analysis: Rebecca McGuire, Ph. D.

- Dr. McGuire requested ideas and suggestions from the committee related to the information presented to those experiencing homelessness, and how we can better assist those we serve.
- Sandra Einhorn emphasized on preparing an outreach package to better educate the community on the different services offered.

Approval of Minutes: Robin Martin asked for an approval of May 2021 minutes.

MOTION: Approval of the May 2021 meeting minutes.

First: Melida Akiti

Second: Sylvia Quintana

Discussion: None

Result: Approved

Update on the Pong Mission and Purpose

Mr. Robin Martin suggested that this discussion be set aside to the next meeting since Chair Sandra Einhorn is not here to lead the discussion as well as the other top members. An email will be sent to the members for a review of the Pong Mission.

Discussion on location for Future Meetings: Dr. Rebecca McGuire

Dr. Rebecca McGuire indicated that she is still waiting on inter-governmental affairs final word on whether to continue having virtual meetings or if they could be held in person. There are discussions about the possible fact that HCoC meetings will resume in August and will be face to face. Dr. McGuire is advocating that all six (6) Committee meetings still be held virtually. In case of any updates, the members will be notified by email.

Additionally, a call to vote on the cancellation for July meeting was requested.

Approval of Minutes: Robin Martin asked for an approval to cancel July Meetings.

MOTION: Approval to cancel July Meetings

First: Sylvia Quintana

Second: Melida Akiti

Discussion: None

Result: Approved

Public comment:

Deputy Michael Francis thanked the partnership and collaboration that he has had with the Homeless Initiative Partnership as well as the taskforce to try to end homelessness. This partnership has helped many people that are in desperate need of our services. He is also looking forward to the Advocacy program as well as the Landlord Recruiting Initiative as it will provide a positive impact on what we are doing.

Regarding the pamphlet presented by Dr. McGuire, Ms. Sylvia Quintana proposed that we could prepare Pong Card that is simple and be handed out to the population. Mr. Robin Martin mentioned that they use to have laminated card and suggested that the Homeless Initiative Partnership review and start handing out again.

Good of the Order:

Adjournment

The next meeting will be on August 18, 2021 at 10:00 a.m.