



Human Services Department
COMMUNITY PARTNERSHIPS DIVISION / Homeless Initiative Partnership
115 S Andrews Avenue, Room A370 • Fort Lauderdale, Florida 33301 • 954-357-6167 • FAX 954-357-8204

**BROWARD COMMUNITY PARTNERSHIPS
HOMELESS INITIATIVE PARTNERSHIP (HIP) SECTION
Performance & Outcomes & Needs & Gaps (PONG)
Committee Virtual Teams Meeting
Wednesday, May 19th, 2021**

DRAFT MINUTES

Time Called to Order: 10:00 AM

Time Adjourned: 11:22 AM

Location: Virtual Team Meeting

Minutes by Stephanie-Ann Elie

Members Present: **Sandra Einhorn**, Executive Director of the Coordinating Council; **Silvia Quintana**; Broward Behavioral Health Coalition (BBHC); **Robin Martin**; Rebuilding Together Broward County;) **Lynne Wines**, Greater Fort Lauderdale Alliance, **Maria Hernandez**, United Way

Members Absent: **Benjamin Sorensen**, City of Fort Lauderdale.
Howard Bakalar, Advocate for the Homeless
Melida Akiti; Memorial Health System.

Staff Present: **Rebecca McGuire, Ph. D.**, Homeless Initiative Partnership (HIP); **Kavaja Sarduy** (HIP) **Ricardo Moore** (HMIS); **Brittany Odom** (HIP); **Tracie Bostick** (HIP) **Charlesy Nance** (HIP); Darrell Cunningham **CPD Director**; David James **CPD Business manager**

Call to Order: Sandra Einhorn, Chair: called the meeting to order at 10:01 a.m.

Roll Call: Completed by Rebecca McGuire, Homeless Initiative Partnership (HIP) Administrator. A quorum was confirmed.



Approval of Minutes: Sandra Einhorn asked for an approval of April 2021 minutes.

MOTION: Approval of the April 2021 meeting minutes.

First: Maria Hernandez

Second: Robin Martin

Discussion: None

Result: Approved

New Committee Action Items:

Update on PONG Mission and Purpose: Rebecca McGuire, Ph. D.

Sandra Einhorn did a recap on the Pong's Strategic plan proposed by Dr. Rebecca McGuire in April 2021 as well as the added feedback proposed by team members.

Maria Hernandez suggested that the permanent housing be extended longer than 6 months, and proposed different periods such as 12 months, 18 months and 24 months which will allow the pull system performance to track the return to homelessness after the program in which they entered expires. Mr. Ricardo Moore confirmed an annual report could be done.

Presentation on Housing Capacity: Dr. Kenisha Bryant, HIP Program Project Coordinator

Dr. Bryant reviewed a comprehensive report that provides the utilization of housing units in the HCoC. For permanent housing, the HCoC is at a 120% capacity rate. As a continuum, there are 566 housing slots dedicated to PSH as reported in our NOFA, we currently have 679 housing slots filled with 18 referrals sent to the rising program.

Broward County the HCoC Rapid Rehousing Capacity is at 71.7%. There are 269 slots and 193 have been filled. Dr. Bryant mentioned 23 referrals were pending and have had 14 new referrals into rapid rehousing. According to Dr. Bryant, this number will rise.

Presentation on Homeless Helpline Data: Rebecca McGuire, Ph. D.

Dr. McGuire shared the homeless helpline stats from 2019 to 2021 and it shows a drastic decrease on the number of calls received from the family crisis hotline as well as other requests all together. In order to differentiate the calls that come through the hotline, different categories were added to make it easier to filter who calls and what type of assistance they are requiring about. Dr. McGuire requested more information on certain aspects of the groups for better understanding and to make informed decisions on how to better assist those individuals.

Update on DashBoard Progress: Rebecca McGuire, Ph. D.

In the previous meeting, M. Ricardo Moore presented examples of possible dashboard to the committee, and the goal is to have the HCoC dashboard live by July 1st, 2021. The selected software chosen for this project is called Tabloid, and the team will be trained on how to use the resources and the data it generates and how to properly use it on our end.

Mr. Ricardo Moore proposed to present the dashboard software to the Committee for them to have an idea, as well as providing feedback.

Update on the Multiple Listing Site & Landlord recruitment: Rebecca McGuire, Ph. D.

Dr. Rebecca McGuire shared exciting news with the Committee regarding the signed contract for MLS and the proposed launch date is set for June 2021. Trainings will be provided to our housing providers.

Discussion on location for Future Meetings: Sandra Einhorn

As July 2021, meetings will be held in person. However, most meeting rooms have a capacity of about 17 people in order to respect the social distancing guidelines. Dr. McGuire proposed that the actual committee could meet in person and all the other guests could join through Zoom. Some suggestions were given to alternatives sites that could accommodate larger groups such as parks, churches, as well as the women’s club. They are waiting on inter-governmental affairs final word.

Review of the Point in Time Data Analysis: Rebecca McGuire, Ph. D.

- Dr. McGuire requested ideas and suggestions from the committee related to the information presented to those experiencing homelessness, and how we can better assist those we serve.
- Sandra Einhorn emphasized on preparing an outreach package to better educate the community on the different services offered.

Review of the coordinated entry assessment referral amendment Policy 19A: Charlesy Nance.

- Charlesy Nance presented. The coordinated entry team has been working with WellSky to revise our coordinated entry workflow in order to bring it into compliance with HUD data standards and to make the whole process compliant.
- The new workflow would involve all access points creating an entry to a coordinated entry program with HMIS. The coordinated entry would assess and refer the client to the appropriate program.
- Visibility issues have been resolved, and providers are now able to look at other providers information.
- The new process will be effective July 1st, 2021 and training sessions will be offered throughout the month of June 2021 to get all the providers onboard and help with the transition.
- She also presented the **Chronicity Package** which is a very important process. This is to ensure that each provider that is engaging with a client can have the proper documentation required to get into housing or to become self-sufficient.

Approval of Coordinated Entry Written Standards Amendment Policy 19A and Chronicity Packet:

Sandra Einhorn asked for a motion to approve.

Motion: Coordinated Entry Written Standards Amendment Policy 19A and Chronicity Packet:

First: Melida Akiti

Second: Sylvia Quintana

Declaration of Conflict: None

Discussion: None

Result: CE Written Standards Amendment Policy 19A and Chronicity Packet were approved.

Public comment:

N/A

Good of the Order:

Sandra Einhorn, Chair, suggested using Microsoft Teams for the next meeting scheduled on May 19, 2021.

Adjournment

The next meeting will be on June 16, 2021 at 10:00 a.m.