

# Independent Transportation Surtax Oversight Board Project Approval & Oversight Flowchart

All projects being brought to the Oversight Board for determination of eligibility were included in the surtax project plan, approved by the County Commission October 2018. Any new projects require Board of County Commission action prior to being brought to Oversight Board.



Section 31 1/2 -75(i): *“Approval of Projects and Expenditures.* The Oversight Board shall determine whether the proposed project or expenditure is permissible under Section 212.055(1)(d), Florida Statutes.”



**IF permissible**

O.B. sends notice to County Administrator

**IF NOT permissible**

Reject and state reason in writing

# Independent Transportation Surtax Oversight Board Project Approval & Oversight Flowchart (cont.)

Section 31 ½-75(i):  
**If project and  
expenditure is  
approved by the  
Oversight Board,**  
written approval  
can include:

Financial  
details

- Proportion of surtax funding vs. total project costs
- Identifying portions of projects not eligible under statutes

Recs

- Best practices that OB would like considered
- Methods that may be used to improve a project or expenditure

# Once approved by Oversight Board

- **And notice is sent to County Administration**, the Board of County Commissioners acts to appropriate funds (which projects and expenditures to fund when)
- If funds are being utilized for a project that requires an outside contract, the solicitation process can begin once funds are appropriated
- Board Coordinator and Oversight Board Counsel will offer reports on the progress of solicitations, including CBE goals that are set and other information that is requested

# Independent Transportation Surtax Oversight Board Project Approval & Oversight Flowchart (cont.)

Section 31 ½-75 (i): A project can only be rejected “**if the Oversight Board determines that a proposed project or expenditure is not permissible under Section 212.055(1)(d).** . . .

A written notice of rejection should include:

Specific reasons for rejection

- Within 120 days
- Allowing project or expenditure to be modified and resubmitted for OB consideration

# Project Oversight Role for Oversight Board

- Once the Oversight Board has approved a project or expenditure, it gains Project Oversight Responsibility per Section 31 1/2 -75(j):  
“All **approved** projects and expenditures shall be subject to the Oversight Board’s review, critique, and analysis for the duration of the project or expenditure. The Oversight Board shall issue annual reports on the performance of ongoing projects and shall provide recommendations for any proposed performance improvements.”
- Oversight Board will have input into development of key performance indicators at the project level and program level
- Oversight Board will receive presentations on the development of financial and programmatic performance measures and data dashboards prior to implementation