



**Office of the County Administrator
PROFESSIONAL STANDARDS SECTION**

115 S. Andrews Avenue, Room 427 • Fort Lauderdale, Florida 33301 • 954-357-6500 • FAX 954-357-7889

Meeting Record

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| Commission on the Status of Women (CSW) Advisory Board Meeting | Date: June 14, 2023 Call to Order: 6:01 PM |
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Attendees

| | | | |
|-----------------|---------------------------|--------------------------|-------------------------|
| Elaine Blattner | Susan Buzzi | Julie Carson | Caroline Collette |
| Emma Collum | Toby Feuer | Nancy Fry | Linda Thompson Gonzalez |
| Gail Grahn | Jeanne Kacprzak | Karleen Maxwell-Williams | Christiane Paulhus |
| Udaya Thomas | Chad Zurko (Board Coord.) | Rhonda Wiltshire (HOSS) | Kristen McIntosh (CAO) |
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Members Absent

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|---------------|---------------|--|--|
| Cathleen Dean | Jasmen Rogers | | |
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Key Decisions

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| 1. |
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Action Items

| | Description | Resource | Status |
|----|---|----------|--------|
| 1. | Review focus areas from the annual Planning Meeting | | |
| 2. | | | |
| 3. | | | |

1. CALL TO ORDER/ROLL CALL (5 minutes)

The meeting was called to order at 6:01 pm and quorum was established. As Mr. Zurko was unable to be physically present at the meeting, Ms. Wiltshire from the HOSS-D Section was in attendance to conduct roll call and facilitate other actions. Also, as Chair Rogers was not in attendance, 2nd Vice Chair Kacprzak presided over the meeting. She asked about new member Ms. Maxwell-Williams, who re-introduced herself.

2. ADOPTION OF AGENDA

Mr. Zurko noted that Ms. Stella Tokar, who was listed on the Agenda under “Announcements,” was ill and unable to attend, therefore this item was stricken. A motion to accept the Agenda as presented was made by Ms. Feuer, second by Ms. Thompson-Gonzalez; unanimously carried.

3. APPROVAL OF MEETING MINUTES

A motion to accept the minutes from May 10 as presented was made by Ms. Feuer, second by Ms. Thompson-Gonzalez; unanimously carried.

4. CHAIR'S REPORT

Chair Rogers was not present to give a report, however Mr. Zurko noted that he was copied on an e-mail from her to County Commission staff which included the CEDAW and CSW Annual Reports. It was believed to be the letter that she had noted she was drafting at the previous meeting but he was not certain if anyone on the Board received or reviewed it.

5. COMMITTEE REPORTS (64 Minutes)

CEDAW/Communications

Chair Carson was not present, however fellow Committee member Ms. Feuer reported they had not met. Ms. Kacprzak noted that "CEDAW Report" and "Auditor's Report" could be used interchangeably since it was the report that the County Auditor's office produced in response to the CEDAW initiative. She also differentiated between this and the Annual Report and reiterated that she would like to send the CEDAW report to the Commissioners, so had asked Mr. Zurko about seeing if there was a template/letter that could be used. The ideas of doing a tri-fold display highlighting some of the statistics in the report, along with a meeting for the public were also discussed. Finally, she spoke about a Librarian at the Deerfield Beach branch who has been supportive of the displays Ms. Kacprzak has brought to her including the Women's Voting centennial. Mr. Zurko noted that the County has a Print Shop on site which was used to produce the Women's History Month display so they could help with other displays like the one mentioned. Ms. Collette said she would also talk to the people at the Young at Art Library Branch regarding graphics and a display. Ms. Kacprzak proposed to have this done by September and to schedule a Communications Committee in a week or 2 for a status update. She then spoke about the Committee meeting held on June 5th where they discussed the palm cards and business cards. She asked everyone to check out the Florida CSW website, where they used "tiles" and suggested they do something like this for our website instead of trying to put too much information on a palm card. As for business cards, Mr. Zurko shared the template that County employees use to order their cards and thought maybe this could be used for the CSW with that logo next to the County one. Ms. Kacprzak said she would try to have final versions of the display and cards by the July meeting so Mr. Zurko can enter in the required work orders.

Women's Issues

Since Ms. Rogers had sent an e-mail resigning as Chair of this committee, Ms. Kacprzak asked whether anyone wanted to volunteer to fill the position or if that should be tabled. Discussion followed on what constitutes "women's issues" since there have not been any committee meetings thus far. It was suggested that perhaps this committee could be folded into the other ones. Ms. Feuer asked if Mr. Zurko could resend the information about the Committees, however Dr. Thomas asked that everyone be more mindful of when the items are sent originally so he does not have to spend time sending them over and over. Mr. Zurko offered to screen share the member list again; Ms. Maxwell-Williams noted she was having problems with her e-mail account and therefore was requesting it again. Ms. Thompson-Gonzalez proposed that prior to the next meeting, everyone look back on the issues that were brought up at the planning meeting.

Women: VOTE!

Chair Paulhus did not have anything specific to report, however she said she would definitely try to work with Mr. Zurko to have something to announce for the next meeting. She added that the Supervisor of Elections' presentation to the CSW last year really impressed upon her the importance of this topic. Ms.

Thompson-Gonzalez added that there were many local organizations we could piggyback/partner with such as the League of Women Voters. She also suggested ways to use the planned CSW outreach events to encourage voter registration without running afoul of the laws regarding third party registrations. Ms. Kacprzak summed up by saying “We can all go out and do things (in the community). It’s our job to figure out how to do them better, then tell our commissioners.”

Mindfulness

Chair Thomas gave a “shout out” to fellow committee member Ms. Feuer and reported that they have accomplished a lot of the things from their strategic meeting. She also shouted out Ms. Blattner for attending the recent beach cleanup. As previously mentioned, Ms. Feuer has been speaking to law enforcement officials in the area and it appears that Hollywood is the only city in Broward that has a gun buyback program. They had also drafted a letter for the County Commissioners which was sent out to the Board. This highlighted the other items they are working on: draft PSAs (they plan to reach out to the contacts that each member has in public radio, etc.) and mind-body facilitation in an attempt to obtain funding as they are finalizing their fiscal year budget. Ms. Buzzi mentioned her personal work as an artist in this area, along with the projects she participated in which were funded by County grants. Ms. Fry added that Plantation City Council member Jennifer Andreu expressed an interest in starting a gun buyback there as well, and Pompano had one last year per Ms. Thompson-Gonzalez. Ms. Kacprzak inquired whether they would need approval to have these messages go out. Ms. Carson requested a copy of the letter in Word format so she could add some grammar/punctuation changes.

6. MEMBER REPORTS

As previously mentioned, Ms. Buzzi had her opening for “The Kindness Project” which Ms. Kacprzak also attended. She said she would be happy to talk about doing another County grant-funded project in conjunction with the CSW.

7. UNFINISHED BUSINESS (8 minutes)

Election of 2nd Vice Chair

Ms. Kacprzak asked if there were any nominations. Ms. Maxwell-Williams inquired about what this position would entail. Mr. Zurko screen shared the Section from the Bylaws outlining this. She was willing to do it, however the Bylaws also stipulated that an Officer must be a member of the Board for at least 6 months. There were no further nominations, so the position remained open.

New Business Cards/Palm Cards

Previously discussed under Committee reports

Letter to Commissioners

As previously mentioned, Mr. Zurko was asked to look for templates/procedures for this. Ms. Kacprzak also requested templates for correspondence from the CSW to other public entities.

Speaker List/Events Calendar

Ms. Kacprzak reminded everyone that there will not be a meeting in August and there are 2 speakers tentatively scheduled for the July meeting. She advised everyone to come prepared to finalize the other activities discussed (presentation to Libraries, letters to Commissioners, etc.). Dr. Thomas inquired as to what Stella Tokar was going to speak about.

8. NEW BUSINESS

None

9. ANNOUNCEMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

Dr. Thomas advised everyone to sign up for “Rewiring your brain” if possible.

Ms. Feuer wished Mr. Zurko a Happy Birthday on Monday and Ms. Grahn wished everyone a Happy Juneteenth that same day.

10. ADJOURNMENT

A motion to adjourn was made by Ms. Feuer, second by Ms. Grahn; unanimously carried. Meeting adjourned at 7:23 pm.

The next scheduled Board meeting will convene:

Wednesday, July 12, 2023, 6 PM

If a Board member or other party would like more detailed information about the contents of these summarized minutes, an audio/video recording of the meeting is available by contacting the Human Rights Section, 954-357-7800.